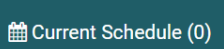# Adding a Course with an Add Code in Registration Planner

1. **Go to the MyVCCCD student portal and drop the waitlisted class in Registration Planner.**
   - Click on Current Schedule and select "Edit or Drop Classes"
   - On the Registration Status of the class, select "Drop Before Class Begins" and Save.

   NOTE: Start on step 2 if you are not waitlisted in the class.

2. **Click on** 📅 Current Schedule (0).
   - Enter the CRN of the class and click on register.

   - Click on Continue to confirm you would like to register

3. **Enter the Add Authorization Code and click "OK".**

Registration Results

In order to register for the following courses you must enter an add authorization code. Contact your instructor if you do not have an add code.

Enter the add authorization code for the following courses.

FTVE-R107, 0, Lawson, Anitra Nicole   453057

⚠ You are **not** registered for the following courses.

FTVE-R107, 33053, Lawson, Anitra Nicole
- CRN 33053: Authorization code required
- Authorization required: Closed Section
- See instructor for add code

OK

4. **You will be prompted with a successful registration message if you are registered for the class. Click Ok.**

Registration Results

✓ You have been successfully registered for the following courses.

FTVE-R107, 33053, Lawson, Anitra Nicole

OK

5. **Click on** $$ Payment Options **to pay for the course.** *All fees are due at the time of registration.*