



# CAMPUS USE, DEVELOPMENT AND SAFETY MEETING NOTES

**Present:** Chris Renbarger, Lois Zsarnay, Bob Sube, Mike Alexander, Melody Lopez, Amanda Burwick, Gaylene McPherson, Juan Zuniga, Kevin Hughes, Mike Ketaily, Rainer Mack, Shannon Newby, Deborah Tyson, Leo Orange Teri Evans, Darlene Inda

**Absent:** Deanna McFadden, Cesar Romero, Robert Cabral, Kari Tudman, Daniel Goicoechea, Everardo Rivera, David Gardner

**Guests:** Carolyn Inouye

Meeting Date: **04/14/2020**

Review of Action Notes: **03/10/2020**

Recorded By: Amparo Medina

**AN = Action Needed**

**AT = Action Taken**

**D = Discussion**

**I = Information Only**

The meeting was called to order at 2:05 p.m.

	TOPIC		DISCUSSION	ACTION NEEDED	ACCJC STANDARD
I.	Welcome / Call to Order		The meeting was called to order at 2:05 p.m.		
II.	Adoption of the Agenda	I	The Committee reviewed the agenda. Motion to move VI. Cabrillo Economic to agenda item III. D. Inda moved to adopt the agenda. M. Ketaily seconded.  <b><i>Motion to approve agenda with above change passed unanimously.</i></b>		
III.	Public Comments	I	None		

IV.	Cabrillo Economic Development	I, D	<p>Part of the committee charge is to have open discussion. BS will be developing that part and will each out to Cabrillo Economic.</p> <p>Pricing not provided. Just space use. Would we use the same method that CI uses in the terms of buying and reselling – unknown at this time.</p> <p>C. Renbarger - CI allows homes to be sold based on price index. List of prioritized folks for ownership. Cabrillo Economic presentation is two parts - Faculty/staff in townhomes and the other part of low-income community housing.</p>		III.B
V.	Review of Meeting Minutes and Action Items	I	<p>The Committee reviewed the minutes of the March 10, 2020 meeting.</p> <ul style="list-style-type: none"> <li>• Lanyards – Follow-up still pending</li> <li>• Health Center availability – Phone calls are being answered.</li> <li>• Aquarium location – Tabled to fall</li> <li>• Solar Project – Provided with maps and options. Had to say no to some options including moving solar back onto land. Solar company is reviewing additional options and will modify plans. Tabled to fall.</li> <li>• Water dispenser in Student Services – On list for future projects by M&amp;O. Infrastructure funds can be used if funding needed.</li> <li>• Changing mats in men’s restrooms in Student Services – Still needs to be researched.</li> <li>• Cover up bathroom gaps – currently working on issue. At previous meeting, student was to send list to Bob of all problem areas. No list received. M. Lopez will send it as soon as possible.</li> </ul>	<p><b>(AN): Lanyards</b></p> <p><b>Solar Project</b></p> <p><b>Water dispenser in Student Services</b></p> <p><b>Changing mats in men’s restrooms</b></p> <p><b>Bathroom gaps</b></p>	

			<ul style="list-style-type: none"> <li>Sanitary trash cans in restroom next to student lounge – information given to custodial supervisor. Will follow-up on progress.</li> </ul>	<b>Sanitary trash cans follow-up</b>	
		<b>AT</b>	<b>M. Ketaily moved to approve the minutes. D. Inda seconded, and the minutes were unanimously approved.</b>		
VI.	COVID-19	I, D, AN	<p>M. Ketaily – Coronavirus workgroup meets on Fridays. Conditions, actions and needs. Also have an incident management team.</p> <p>To date, we have no confirmed cases.</p> <p>Updated stay at home order requires us to post flyers with mandatory social distancing protocols.</p>		I-IV
VII.	<p>Standing Items:</p> <ul style="list-style-type: none"> <li>Student Concerns</li> <li>Campus Safety Issues</li> <li>Emergency Preparedness</li> <li>Facilities Update</li> <li>Police Report</li> </ul>	I,D, AN	<p><b>Student Concerns – M. Lopez</b></p> <ul style="list-style-type: none"> <li>None</li> </ul> <p><b>Campus Safety Issues</b></p> <ul style="list-style-type: none"> <li>Lighting at night – we are looking into getting solar lighting to go into the central quad.</li> <li>D. Inda - To mitigate future issues of break-ins at CDC or DH, alarm system is being installed.</li> <li>L. Gonzalez – Please be aware of not sharing personal information through unsecure means.</li> </ul> <p><b>Emergency Preparedness – M. Ketaily</b></p> <ul style="list-style-type: none"> <li>CERT Training cancelled.</li> <li>Ronald Reagan visit postponed</li> </ul> <p><b>Facilities Update</b></p> <ul style="list-style-type: none"> <li>Still trying to organize summer projects within social distancing protocols.</li> <li>Art+ Design complex moving forward. Final price came in lower than originally quote.</li> </ul>	<b>(AN): Solar lighting in quad</b>	I.A-C, III.B

			<ul style="list-style-type: none"> <li>Working on fire apparatus building project</li> </ul> <p><b>Technology – M. Alexander</b></p> <ul style="list-style-type: none"> <li>Working on supporting employees and students. Provisioning of laptops. Working with grants – Title V and STEM who are interested in purchasing laptops. L. Gonzalez will coordinate distribution.</li> <li>Moved one of the high density access points on the Student Services Building to the side so that more services were available to students who needed to connect from their car in parking lot E. Student wireless network is only available 9am-7pm Monday- Saturday.</li> <li>Starting to utilize SharePoint instead of O Drive for Department Chairs and Deans.</li> </ul> <p><b>Police Report – C. Romero</b></p> <ul style="list-style-type: none"> <li>Guidelines will be sent out to students regarding usage of parking lot to connect to wireless services.</li> <li>As of last week, started screening all officers before they enter the police situation.</li> <li>Very little issue with homeless coming onto campus.</li> <li>Secondary arrest was made in the CDC theft. Able to recover camera but no key. Feels confident that the two suspects arrested are responsible for the crime. Now waiting on courts to open up.</li> </ul>		
VIII.	Follow-up Items for Next Meeting	I	<ul style="list-style-type: none"> <li>No meeting in May</li> </ul>		
IX.	Future Meeting Dates	I	<p>The remaining CUDS meeting dates for 2019/2020 are as follows:</p> <ul style="list-style-type: none"> <li>None</li> </ul>		

X.	Adjournment	The meeting adjourned at 3:25 p.m.		
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