Oxnard College
TECHNOLOGY COMMITTEE

ORDER OF THE AGENDA
FOR THE MEETING OF
**Thursday, January 19, 2012
2:00pm in LS Conference Room**

I.	(I)	Call to Order
II.	(A)	Approval of Minutes from November 17, 2011
III.	(I)	Public Comment
IV.	(I)	Open Discussion
V.	(I)	Informational Item: Accreditation
VI.	(I)	Adjournment
VII.	(I)	Future Technology Committee Meetings

- February 16, 2012
- April 19, 2012

Present: Kitty Merrill (co-chair), John al-Amin *(co-chair)*, Daniel Goicoechea, Bola King-Rushing, Elissa Caruth, Rick Shaw, Jeff Erskine, Rick Carnahan, Peter Salazar (ASG Rep), Ana Maria Valle

Absent: Tom Stough, Richard Williams

Guests:

Meeting Date: **01/19/12**	Minutes Approved: **11/17/11**	Recorded By: **Darlene Inda**
AN = Action Needed	**AT = Action Taken**	**D = Discussion**	**I = Information Only**

DISCUSSION/DECISIONS

I. Called to Order	I	The meeting was called to order at 2:05 p.m.
II. Approval of Minutes	I,AT	The Committee reviewed the meeting minutes of October 20, 2011. B. King-Rushing made a motion to approve the minutes, D. Goicoechea seconded, and the motion carried unanimously.
III. Public Comment	I	No Comment
IV. Goal Implementation Planning	I,AT	The Committee reviewed the goals on the agenda and discussed how to begin the planning process.

The following items were discussed some decisions made:

- Purpose: change word "on" to "in" to read - ….proactive leadership role in technology issues;

- Goals: first bullet point – removed "shared leadership";

- Goals: third bullet point – make standing agenda item.

A few questions arose regarding bullet point #4 and J. al-Amin stated that both he and R. Shaw attend the ATAC meeting, so if there are issues at the District level they can then take that to ATAC. He added that we do have venues in ways of which to measure; through feedback and district-wide committees.

V. Open Discussion	I	B. King Rushing had the following issues to discuss:

- New item code for the minutes; institutional effectiveness need which is a communication item to share with another committees and will be a direct way for committees to communicate with each other.

- Science department is frustrated with the large number of password access codes that are required for one to use the copiers. J. al-Amin responded that the copier codes were done by Canon by "org code" so we can track it by Dept. K. Merrill asked about people who do things for different departments and how they would break it up on a percentage level? J. al-Amin responded that the Publications center can break out the code and added that we should be using Publications anyway because it's more cost efficient.

- Visual accessibility of our website – having a +/- button where you can zoom in or out of the screen. Our website needs to be more accessible to the visually impaired. R. Shaw responded that we've used "zoom text" for a number of years. B. King-Rushing responded that his student was not comfortable using zoom text and wanted an alternate option. J. Erskine mentioned Windows 7 Magnifier that a couple students have used upstairs in the LRC.

VI. Informational Item: Accreditation	I	J. al-Amin stated that there is no update yet and that we are waiting for the follow-up visit report from the team.
VII. Adjournment	I	The meeting adjourned at 3:00p.m.
VIII. Future PBC Meetings	I	

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