

**Oxnard College**  
**Technology Committee**

MINUTES: MEETING OF April 23, 2009

In attendance: Teresa Bonham, Rick Carnahan, Scott Corbett, Debra Cronin, Dave Fuhrmann, Carmen Guerrero, Linda Kamaila, Marnie Melendez, Tomas Salinas.

1. Linda Kamaila nominated Teresa Bonham to be faculty co-chair of the committee. The motion was seconded. During a brief discussion, Teresa expressed some concerns about the time commitment. She agreed to serve, if elected. The committee voted unanimously to appoint Teresa co-chair.
2. The OCTV agenda item was not discussed, since Kitty Merrill could not attend the meeting.
3. Dave presented a brief report on the status of the district's Distance Learning Task Force. He reported on the process to review multiple options, and the narrowing of options to ANGEL Learning and Moodlerooms. Those vendors were being brought in for hands-on sessions plus demonstrations at all three campuses.
4. Dave presented a brief overview of the technology refresh process. Debra reported that the total order with Dell would be approximately 300 computers, including computers for the SSC move and also the four-year refresh list that Nathan had put together. It was noted that laptops were ordered for each division to provide as loaners to faculty and staff. There was a brief discussion about the need for newer laptops for faculty. Dave agreed to review the refresh list to make sure those needs were addressed in the next refresh cycle. There was also a discussion concerning the refresh needs in "smart" classrooms. Dave agreed to get the updated smart classroom list to the committee members.
5. Dave reported that there were issues with faculty user password resets due to the Active Directory rollout. The core issue was that the portal password and the desktop login passwords were out of synch. The help desk had resolved the known password issues. There were many reports of systems being slower after the changes. This may have been due to the Active Directory change, or the firewall upgrade. Dave agreed to have both campus and district IT look into the slowness issues. Linda stated that most faculty members were no longer using the portal, and were going directly to Outlook web email without going through the portal. This led to considerable dialog on the district restrictions to email access to "All Users" distribution lists, especially communications to the "All Faculty" lists. All information via email is now being funneled through Karla or Scott, and thus much campus communications is being missed. Students have gone back to distributing flyers, and may take the issue to the board. Dave agreed to take these concerns back to district for consideration.
6. There was a brief discussion about the need to review and update the technology plan. Carmen indicated that the plan needed to be reviewed and adjusted for accreditation. Due to a lack of

time, it was agreed to have the next technology meeting focus on the review of the technology plan. The OCTV discussion would be included as part of the review.

7. Linda expressed some concerns about Distance Learning certification and training. Some part-time faculty went to training but do not have a written record of their attendance. Linda wanted to know what the process was to verify participation. Scott indicated that he had tracked training he had done at Oxnard, and also had verified those who received training at Moorpark. A mentoring program for faculty was discussed as a viable option. It was agreed that those that were currently certified would retain their certification with any system that might be selected to replace Blackboard. A trained instructor could assess any new faculty during the transition. Using the CCC @One training service was another possible option.
8. In other business, Dave announced that Mark Rosenberg had accepted the position of Instructional Technologist, and would start in mid-June.
9. The meeting adjourned.

**NEXT MEETING: May 14, 2009, 2 P.M. LS Conference Room**