



CAMPUS USE, DEVELOPMENT, AND SAFETY COMMITTEE MEETING MINUTES

Present: Mary Jones (*co-chair*), Will Deits (*co-chair*), Michael Webb, Daniel Goicoechea, Chris Schmidt, Erika Endrijonas, Everardo Rivera, Diane Rausch, Sgt. Cesar Romero, Connie Owens, Dennis Marletti, Kim Karkos, Gaylene Croker

Absent: Hussein Fahs, James Petersen, Luanne Crockett, Richard De La O, Ron Owen, Terry Cobos, Leo Orange, Marti Dibble, and Tomas Salinas

Meeting Date: **09/11/12** Minutes Approved: **05/08/12** Recorded By: **Darlene Inda**

AN = Action Needed AT = Action Taken D = Discussion I = Information Only

DISCUSSION/DECISIONS

- I. Called to Order I The meeting was called to order at 2:09p.m.
- II. Approval of Minutes I,AT The committee reviewed the meeting minutes of April 12, 2012. C. Owens moved to approve the minutes, D. Goicoechea seconded, and *the motion carried unanimously.*
- III. Old Business
- a) Measure S Update (Will Deits) I W. Deits provided the following Measure S Update:
- LLRC - almost ready for summer school and the projected move in date is the first week of next month. Hopefully all computers and everything will be moved in. Dedication tomorrow at 4:00pm.
 - Dental Hygiene Building – going to DSA within the next few weeks but there is a hold on starting the project until the college finds out what the state budget will do to us.
 - Old LRC Remodel: getting ready to go to DSA within a month. Only constraint in starting is the class schedule so it should start by next spring.
 - Old Campus Police building and Old Cafeteria: working on bid package to demo buildings. They will hopefully go away this summer. It will reduce operating costs and space inventory. Turf will go in those areas once they are demolished.

b) Campus Police Update
(Sgt. Cesar Romero)

I Sgt. Romero provided the following Campus Police update:

- Putting together plan for graduation.
- Staff members still receiving citations because they haven't requested their new permit yet.
- Police Services will change effective May 21st. Operating hours will be M-TH 7:00a.m.-midnight. Friday, Saturday & Sunday events will require an officer at the overtime rates.
- Receiving complaints that a few spots in the D lot are marked "Visitor" on the pavement, but no sign. His recommendation was to either remove "Visitor" on the pavement so that students or staff can park there or put up a sign which indicates it's a Visitor spot.
- No ticketing tomorrow for LLRC dedication ceremony.
- OC's parking lots were rented for the Cinco de Mayo event at College Park which went well and without any incidents.

c) NIMS Update

I M. Jones provided a brief NIMS update:

- Dana Sullivan has gone back to part-time and will not be able to be on the committee any longer.
- Defibrillators are being removed today.

d) Student Concerns
(ASG Rep)

D. Marletti provided the following Student Concerns Update:

- Air conditioning complaint in Student Lounge.
- Student App – going with "Campus Guide". Functionality and app is really cool and the hope is that this will improve communication between the college and students.
- Elections – not as many people ran as usual. New President is Cindy Avalos.

IV. New Business

I a. CUDS – no longer shared governance:

This issue came up about 4 years ago and M. Jones fought really hard to keep it a shared governance committee but this time she wasn't contacted or asked about it. Because of this we will lose our direct reporting to the President and will no longer be able to make recommendations to PEPC or PBC. She is also concerned that we won't get as many

participants. E. Endrijonas responded that this was discussed between the Senate and the President and was a recommendation that's coming from the President as part of a larger revision to the District-wide Participatory Governance structure which is partially due to Accreditation problems. Our PGM needed to be updated too. In looking at the other colleges, we have 3 more PGM's than they do and we have half the faculty. Interest of the President is to have this committee as a standing committee and to utilize it the way it should be – Campus Use and Development. In terms of the recommendations between a PGM committee and standing committee they are still of equal value. M. Jones wanted to know why the Senate didn't come to the committee and talk about it as she's seen the difference between shared governance and standing committees.

- b. Review of the bomb threat evacuation process, future actions for disasters & faculty responsibilities:

Some faculty members were upset that the word didn't get out to all the classrooms and felt that the notification procedures need to be improved. However, some faculty members were notified but felt the situation wasn't real because the notification stated it was a drill. We also need to do a better job of checking the buildings and make sure everyone is evacuated. There was also a communication issue between our Campus Police and Oxnard PD. It was a very frustrating day but no one was hurt and we learned a lot. Faculty is not to leave during a disaster and there were quite a few that left campus. D. Marletti brought up the issue of the area he is designated to go is now the LLRC building, so the designated areas need to be revised. He also said that the new app will notify students of an emergency. Sgt. Romero talked about a procedure called "Shelter in Place" as well as mutual aid. Erika recommended identifying Fire Tech to stand in for NIMS. M. Jones also spoke about the crisis team.

- c. Smell of lobby in Student Services Building:

The problem is in the restrooms downstairs and by the Welcome Center. M&O fixed it a few weeks ago, but it's back again. The smell comes and goes and can't seem to be identified as to what it is.

- d. Xeriscaping on future landscaping projects:
 - G. Croker spoke about the campus setting an example with conserving water. W. Deits agreed that it would be nice to save water, but from a practical point we wouldn't be able to do it, rather we have done a lot of water management steps. A four year audit of water usage was done and we are down considerably. A lot has also been done with drip irrigation as well as watering only at night.
- e. Running of utilities of new library addition over summer:
 - G. Croker said there was concern that the new facility would be running with full electricity during the summer and whether or not it was necessary. W. Deits responded that unfortunately if we turn the power down on that building, condensation will build up in the heating and ventilation ducts and the drywall will not be stable if the environment changes.

V. Action Items	I,AN	No Action Items
VI. Major Accomplishments/ Roundtable Discussion	I	It was the last CUDS meeting Mary Jones co-chaired and she thanked all the members.
VII. Informational Item: Accreditation	I	No Update
VIII. Adjournment	I,AT	The meeting adjourned at 3:19 p.m.
IX. Future CUDS Meetings		<ul style="list-style-type: none"> o September 11, 2012