



CAMPUS USE, DEVELOPMENT, AND SAFETY COMMITTEE MEETING MINUTES

Present: Mike Bush (*co-chair*), Everardo Rivera (*co-chair*), Josh Lieser, Noe Ortiz, Cesar Romero, Deanna McFadden, Elissa Caruth, Bob Sube, Mike Alexander, Connie Owens, Leo Orange, Mike Ketaily, Sharon Oxford (*proxy from Marc Prado*), Luanne Crockett

Absent: Chris Schmidt, Marc Prado (*proxy to Sharon Oxford*)

Guests:

Meeting Date: **03/10/15** Minutes Approved: **02/10/15** Recorded By: Darlene Inda

AN = Action Needed AT = Action Taken D = Discussion I = Information Only

DISCUSSION/DECISIONS

- I. Called to Order I,AT The meeting was called to order at 2:02 p.m.
- II. Adoption of the Agenda I, AT The committee reviewed the agenda, M. Ketaily moved to approve, C. Owens seconded, and *the agenda was approved unanimously.*
- III. Public Comment I M. Bush briefly discussed upcoming Emergency Preparedness Training on March 27th in AA-101 from 9am-12pm.
- IV. Approval of Meeting Minutes I,AT The committee reviewed the minutes from January 13, 2015. A motion was made by C. Owens to approve the minutes presented, seconded by J. Lieser, and *the minutes were approved unanimously.*
- V. Old Business
 - o Measure S Update (Bob Sube/Will Deits) I
 - Dental Hygiene – scheduled for substantial completion by the end of June.
 - Condor Hall – scheduled to start by March 1st. Fencing will be put up sometime around the 23rd and will impact sidewalks from LA building to LLRC/Library. Notification will be sent out so everyone on campus is aware.
 - Site Signage – manufactured and install will begin on Friday. It will take 3-4 phases to complete. This includes directional maps and building signage.
 - Marquee – big hole in ground – started grading. Not

allowed to begin construction until we get the DSA start card.

- Campus Police Update (Cesar Romero) I
 - First week of semester going well without any major incidents. Having to deal with some students with special needs who need assistance through BIT team.
 - Increase in vandalism/graffiti on campus – most are in the bathroom. After talking to OPD, they are seeing huge increase as well. Asked for everyone to keep an eye out if they see anything suspicious. We believe this happens overnight and will document and contact M&O to fix it.
 - Very important for everyone to lock their classrooms and offices when leaving as well as windows. There was a person on campus who found a classroom unlocked and stole a house stereo. We caught him on campus and a couple days later we identified him, recovered the stereo and he was arrested.
 - Skateboarders – seeing more students walking but unfortunately, there are some who are not taking the warning and getting cited and even some are getting arrested. Enforcement is going well overall.
 - Sending officers to training at Fire Tech on HazMat. He wants to continue to have officers train as much as possible. Officers will be doing 100ICS and 200ICS training.
 - Student Code of Conduct – if the instructor wants to move forward with it we need a way to have the code of conduct on the portal.

- Student Concerns (Noe Ortiz) I
 - Skateboarders – students want to know if they can get bigger signage on campus about the skateboarding.
 - Fundraiser this weekend – this Friday – selling flowers on campus

- Facility & Safety Issues I
 - Bob talked about installation of sink for the Art Program. He found another area outside the NH classrooms where the sewer is a lot closer.
 - Mike Ketaily asked about an update on the boiler for Fire Tech – Bob said they pick up the part today.
 - Safety Concerns - None

- Technology (Mike Alexander)
 - Wireless - Busy with wireless on campus – just received 72 wireless access points. Focusing on north side of campus first to include AA building, PAB and SS. We will also try to target the QUAD area between AA & SS building by the

amphitheater. This is the system we will calibrate for the security lanyards.

- Phone system – making progress. Making sure all calls flow through this appliance – especially with 911 you're able to get better location information. It will send the Lieutenants at each campus an instant message that someone from the Lync phone system called 911. Upgrades to Fire Tech and Marine Center will be in the next phase after these building are done so we can get the security lanyard system online. Worked with signal strength with antenna from Condor Hall all the way to Ventura College.

VI. New Business

a) e-cigarettes

D. McFadden brought up the issue of vaping/e-cigarettes. Governor Brown put out a report last month about the danger. There are 10 chemicals known to cause cancer and birth defects. Ventura County is one of the densest areas for retailers. She talked about the student code of conduct – it specifies no e-cigarettes, but she's seeing more and more students on campus using it. Campus isn't clear on the process but it is in the conduct. She's looking for suggestions to make sure the student is aware. Current policy is in parking lots only. C. Romero responded that we have zero tolerance and look at it as regular cigarettes. They need to go to the parking lot as well. E. Caruth talked about a lot of students in her classes previously so she included it in her syllabus. She feels there should be a larger campaign on campus about zero tolerance and also to educate them. D. McFadden also mentioned "third hand smoke" which is proven to now cause harm to other people. C. Romero mentioned Moorpark College and that it is a smoke-free campus and going back to the District to standardize this policy amongst all three colleges. It was recommended to begin with Academic Senate and Classified Senate.

b) LS Building – Climate Control

E. Caruth talked about a heater running in the LA building at 80 degrees all day. She said there is poor air quality in the LA building and one faculty member has been complaining as they have a lung condition. The rooms in question are LA-19 and LA-12. B. Sube talked about the LS building and said when they approached faculty about putting sound boards up because of the Dental Hygiene construction, faculty stated they would live with it temporarily, but he will look at the buildings again and see what he can do.

c) Night Classes –
Coverage,
Accessibility,
Services & Safety

The issue was over Dean coverage and how to get a hold of whoever is on call each night. The committee discussed the Evening Dean schedule and the numbers are listed at the bottom.

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| VII. | Informational Item:
Emergency
Preparedness Training | I | M. Bush stated there will be (4) trainings. E. Rivera discussed doing another emergency evacuation drill. C. Romero is working on this. |
| VIII. | Informational Item:
Accreditation | I | Tabled until next meeting |
| IX. | Informational Item:
Communication Council | I | Tabled until next meeting |
| X. | Adjournment | I, AT | The meeting adjourned at 3:02p.m. |
| XI. | Future CUDS Meetings | I | o March 10, 2015 |