



## CAMPUS USE, DEVELOPMENT & SAFETY MEETING MINUTES

**September 11, 2018 – 2:00pm  
President’s Conference Room**

**Present:** Mike Bush (Co-Chair), Della Newlow (Co-Chair), Anthony Rodriguez, Bob Sube, Cesar Romero, Daniel Goicoechea, Darlene Inda, Deanna McFadden, Everardo Rivera, Juan Zuniga, Karla Rojas, Kari Tudman, Kevin Hughes, Leo Orange, Mike Alexander, Mike Ketaily, Rainer Mack, Shannon Newby

**Absent:** Alex Lynch, Roy Vasquez (Ex-Officio)

**Guests:** Connie Owens, Gabriela Rodriguez

**Meeting Date: 09.11.18      Minutes Approved: 05.08.18 & 05.15.18      Recorded By: Amparo Medina**

**AN = Action Needed      AT = Action Taken      D = Discussion      I = Information Only**

### DISCUSSION/DECISIONS

I.	Call to Order	I	M. Bush called the meeting to order at 2pm
II.	Adoption of the Agenda	I, AT	The Committee reviewed the agenda and it was unanimously adopted.
III.	Public Comment		None
IV.	Approval of Minutes	I, AT	The Committee reviewed the minutes from 05/08/18 and 05/15/18. D. Newlow asked for motion to approve. D. Goicoechea so moved. S. Newby seconded. Minutes unanimously approved.
V.	New Business: <ul style="list-style-type: none"> <li>• Review of Committee Charge</li> </ul>	I, D	<p>Need to review the purpose membership and goals of committee charge.</p> <ul style="list-style-type: none"> <li>• D. Newlow - add equal access in regards to physical limitations and transgender restrooms. Per L. Orange the word “access” alone describes ADA. D. Newlow agreed to craft language.</li> <li>• Strategic plan will be reviewing PGMs. Committee forming to make recommendations.</li> </ul>

			<ul style="list-style-type: none"> <li>• S. Newby asked if we can add “issues related to CUDS?” D. Newlow concerned with “access” and ADA. Would like to make it access/inclusive. Shannon said “access” keeps it broad. K Hughes suggested it’s already implied in “Campus Use” but make a specific reference to “use” that is including “access” under purpose. Mike asked faculty colleagues to start reviewing.</li> </ul> <p>Membership</p> <ul style="list-style-type: none"> <li>• Math updated to J. Zuniga</li> </ul> <p>Goals</p> <ul style="list-style-type: none"> <li>• D. Newlow asked if new goals were needed. M. Bush said goals can be suggested but CUDS goals are in PGM manual which goes back to strategic plan and wanting to align goals.</li> </ul>
VI.	<p>Old Business</p> <ul style="list-style-type: none"> <li>• Student Concerns</li> <li>• Facility &amp; Safety Issues</li> <li>• Emergency Preparedness</li> <li>• Facilities Update</li> </ul>	I, D	<p>Student Concerns</p> <ul style="list-style-type: none"> <li>• Mike explained student concern to K. Rojas (ASG rep). She had nothing to add as of now. G. Rodriguez mentioned projector in LA 16 is no longer working. Gave it as an example that K. Rojas can bring up. R. Vasquez put in requisition to replace screens.</li> </ul> <p>Facility and Safety issues</p> <ul style="list-style-type: none"> <li>• R. Mack – security at McNish Gallery. Attempted break in last Thursday. Per LT, attempted burglary as alarm was set off. Investigated and it was a malfunction. Windows, screen inspected and determined to be electrical. However, door knobs have been inspected and need to be replaced. Per M. Bush we’ve also had some issues regarding backside of building. Need to meet with Campus Police and M&amp;O to possibly do some landscaping to discourage people from walking through there. C. Morla sent in request for door knobs. B. Sube said alarm was set off by maintenance. LT mentioned C. Morla had in the hundreds of thousands of dollars in paintings left over night. Use of cameras discussed.</li> <li>• K. Hughes said he rcvd phone call from IT re stolen computer from JCC1A. Concerned about the a/c not working and windows left open. Chairs are also deteriorating. M. Bush said work</li> </ul>

		<p>order will be placed to review. Will do R&amp;R air conditioning in JCC.</p> <ul style="list-style-type: none"> <li>• R. Mack (From A. Edwards) - LS 14 blinds on back window. Not able to lift and manipulate. M. Bush will have them inspected and discuss options with R. Vasquez.</li> <li>• M. Ketaily – Pull down manual screen and as he closed it, it dislodged and part of it released. Inspected and problem with S hook not being closed properly. Maintenance came out and closed them all. Mike asked LT to have cadets add to monthly walk through. NH5 had same issue about 3 years ago and issue was resolved for comparison when addressing current screens</li> <li>• A Rodriguez - McNish Gallery has a fire hazard with a tree and a bush. B. Sube advised it has already been handled.</li> <li>• Letter read aloud written by faculty colleague - Can't open windows, adds noise to room. Fan in room adds noise to environment. Projector screen has been broken for 2 semesters.</li> <li>• D. Newlow update from Academic Senate - All access restrooms on campus not identified in college catalogue and does not appear to be readily available without a student having to out themselves. Also in need of a location for students to change who do not feel comfortable changing in the men's or women's changing areas within the gym. CUDS identified gender neutral or single occupant restrooms. Map is going up on marquees eventually that identifies gender neutral restrooms. Campus wide outreach will be done. Gender neutral changing facility is across the street at Child Development Center (locked door facility). D. Newlow concerned about students having to out themselves in order to ask to use the gender neutral restroom in the library. M. Bush will discuss with Dean. 11 total gender neutral restrooms on campus. Every single occupancy will be changed to gender neutral restrooms.</li> <li>• D. Newlow wanted to confirm that any person who is a student has access to the showers. M. Bush said yes as long as facility is open.</li> </ul>
--	--	--

		<p>Emergency Preparedness</p> <p>Approval dates for training – M. Ketaily</p> <ul style="list-style-type: none"> <li>• Incident Management Team (IMT) needs 2 events this semester. 1-1.5 hour long training sessions. Run through IMT exercise. <ul style="list-style-type: none"> <li>○ Thursday October 18<sup>th</sup> drill at 10:18am. IMT meeting will be shortly after around 10:30/10:45.</li> <li>○ Thursday November 8<sup>th</sup> 1-3pm</li> </ul> </li> <li>• CERT Training <ul style="list-style-type: none"> <li>○ Possible topics defibrillator/ building shut offs/ CPR (hands only training) / de-escalation (emotional) training</li> <li>○ Nov. 29<sup>th</sup> 1-3pm</li> </ul> </li> </ul> <p>To be on IMT, need to take some online classes. Requesting ideas to motivate people to complete classes. C. Owens said they used to go into room together and complete the training. Possible classrooms AA-101, LLRC</p> <p>Facilities Update</p> <ul style="list-style-type: none"> <li>• M. Bush thanked OC Foundation’s pledge of 1 million dollars to improve facilities. Pledged money for scoreboard and changing black box into a conference center.</li> <li>• Biology lab – struggling to finish due to contractor. Will be ready for class to be conducted in room next week. Thanked maintenance for their diligence.</li> <li>• B. Sube - lighting the quad has been completed. Pothole in the street has been fixed by city.</li> <li>• M. Bush – we will be starting the design process/refreshing LS 8, LS 16, LA 6, LA 13 – new seats, layout, technology, change lights out. Vendor design and install. Faculty will be brought together to discuss what is needed. The request will be put out to different vendors. Want to start this process in late fall/early winter. All work done after graduation. Requested help from L. Orange regarding LA 6 as ramp is too steep. Need to accommodate back rows for ADA. If anyone would like to be on the committee, please email A. Medina. (K. Hughes, S. Newby volunteered). M. Bush will also reach to A. Sanford to get representatives. Science and Anthropology use classrooms. \$600,000 allotted through resource allocation process.</li> </ul>
--	--	--

		<ul style="list-style-type: none"> <li>• E. Rivera asked about relocation of electrical charging stations. VC El Fattal is working on putting a solar farm out behind tennis courts (where nursery was). Off of that in H lot is where the charging stations are currently being proposed. E. Rivera pointed out that OC is the only one that does not have a charging stations. M. Bush - MC had a bond and VC had a grant to install theirs. We need charging stations and tilt panel that faculty can use to teach about the maintenance of solar power. District is making commitment to purchase power for 20-30 years. Looking to start work in Oxnard in FY19. MC &amp; VC both have to have parking lots taken out. K. Hughes concern about convenience of charging station and possible future expansion issues. H Lot will be used so a whole row can be used if it expands out. Starting with 4 stations. E. Rivera brought up that information previously submitted – TESLA would pay for installation of charging stations. Asked what the push back was. Mike referred him to VC El Fattal.</li> <li>• D. Goicoechea had question regarding dental hygiene trailers. M. Bush – Battalion 50 and T. Crudo is using de-construction of buildings and how a fire will behave. Proposal submitted by T. Crudo and G. Warner.</li> <li>• E. Rivera asked about remainder of property behind the fields. 14 acres. Per M. Bush no current plan. Being land banked. Plans for future development – science classroom/lab. In front of fields 2 &amp; 3 – rolling that clear through to maintenance. Art classrooms.</li> </ul>
VII.	Adjournment	The meeting was adjourned at 3pm
VIII.	Future CUDS Meetings	<ul style="list-style-type: none"> <li>• October 9, 2018</li> <li>• November 13, 2018</li> <li>• December 11, 2018</li> <li>• January 8, 2019</li> <li>• February 12, 2019</li> <li>• March 12, 2019</li> <li>• April 9, 2019</li> <li>• May 14, 2019</li> </ul>